

FY23 ANNUAL REPORT



1991

2023

SAFETY & SECURITY –
THE PRIORITIES OF OUR PROFESSION

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History of the Jail

1845 - The Frederick Jail located on Cameron Street (Tater Hill) in Winchester, Virginia was built.

1949 - An addition to the facility was built, increasing capacity to 24 inmates (with 3 segregation cells).

1978 - The average daily population was nearing 60 inmates, requiring the facility to double bunk.



1979 - The Regional Jail concept was originated. Frederick, Clarke, Warren, Page, and Shenandoah Counties, and the City of Winchester collaborated to balance populations among the different county jails, with females to be housed in Berryville and the male inmates to be housed in the Winchester facility.

1987 - The local jurisdictions of Clarke, Frederick and the City of Winchester established the Jail Board to address the issue of the rising inmate population. They moved rapidly to obtain state approval for funds for construction.

1988 - The Regional Jail Board hired administrator Darnley Hodge and the design of the building began.

1989 - The drawings for a 100,024 square foot regional jail were approved. In October of 1989, the contract for construction of the new facility was awarded to Howard Shockey & Sons.

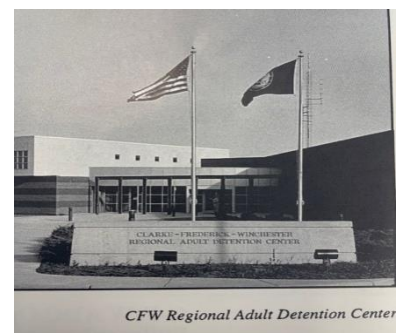


CFW Staff transporting inmates to the new facility.

1990 - A 27,000 square foot Jail Annex was established in the former Capitol Records/Lacquer Building in the Winchester Industrial Park, to lessen the overcrowding and to test a new concept in corrections, direct supervision, which is the concept being utilized now. In December, the inmates from the Annex were moved to the completed Work Release facility, along with inmates from the Clarke County Jail.

1991 - In February, the new Clarke-Frederick-Winchester Regional Adult Detention Center was completed, on time and under budget. The new facility was dedicated on March 8, 1991.

1998 - Fauquier County joined the Regional Jail, and shortly after the name changed from CFW Regional Adult Detention Center to CFFW Regional Adult Detention Center.



2005 - With the population exceeding 500 inmates, a new Community Corrections Center was built along with the final design of Pod 3, a new medium security housing unit. The Jail Board was reorganized as a Jail Authority and the name of "CFFW" was changed to "Northwestern Regional Adult Detention Center".

From the Jail Superintendent



Clay A. Corbin

The Annual Report is the Jail's story for the past year which is composed of our challenges, our successes, our amazing staff, and our future goals. It should be more than a collection of statistics because we are far more than a collection of statistics. We are a premier correctional facility that strives through innovation and a relentless drive to serve the communities of Frederick County, Clarke County, Fauquier County and Winchester City. FY23 was a very productive and eventful year at NRADC.

Much of our success can be attributed to the relationship between the Regional Jail Authority, the Detention Center Staff, and our communities. The Regional Jail Authority is committed to promoting the development of our staff as well as the constant enhancement of the quantity and quality of our programs. We are very fortunate to have a Jail Authority that recognizes that the investments in developing staff and programs is the bedrock of our continued success and designation as one of the leading correctional facilities in the correctional world. Our almost 200 dedicated and well-trained staff members perform their duties and provide those services and programs in a most professional and effective manner. Our 70 community volunteers unselfishly provide programs which would otherwise not be available in our facility. Our phenomenal staff is our greatest asset as an agency. Their relentless effort, dedication and vision are invaluable and without measure. I am both extremely proud and fortunate to be part of such an outstanding organization.

While we have another year in the books, our core principles remain steadfast. The core principles can be divided into two equal spheres. The first one is maintaining the safety and security of those in our charge, our staff, and the communities that we serve. The second core principle is the progressive programming that we offer those incarcerated at NRADC. Our goal is to send them back into their communities in a better position than when we received them. We do this through a progression of programming tailored for each individual incarcerate. We have enjoyed much success in this arena. That success is owed to the outstanding commitment and performance of all staff at NRADC. For programming to truly affect recidivism, it requires the labor of every division, every department, and every employee working in unison for the betterment of the individual incarcerate.

We have several new programs starting up in FY24 that will continue to take NRADC far beyond the realm of the average correctional facility. We will be focusing on the aspect of integrating the incarcerate back into the community. The last several years we have concentrated on the programming that occurs while incarcerated. We have come to learn that this interaction needs to continue into the post incarceration period. We accomplish this by addressing the needs of employment, housing, transportation, and a continuum of treatment.

I have often said that I don't know if it is an exciting time to be in corrections, but it is an exciting time to be working at NRADC. There is still a lot of work to be done in several different areas. As the old saying goes, "You are either green and growing or ripe and rotting." I believe NRADC will be growing for many years to come. Given the support that we have and the quality of our staff, NRADC's potential is unlimited.

Sincerely,

Clay A. Corbin

The Regional ADC



Northwestern Regional Adult Detention Center is located just east of Winchester at 141 Fort Collier Road in Frederick County, Virginia. The Detention Center is a medium security, direct supervision adult detention center that consists of 3 buildings and can house up to 900 inmates.



Officers are in direct, barrier free contact with the inmate population. This pro-active approach results in better control of the inmate's behavior and is conducive to reducing stress which is usually inherent in corrections.



Our mission is to provide incarceration and other court services in support of criminal justice operations in the Counties of Clarke, Fauquier, Frederick, and the City of Winchester. Our vision is to serve as a fully accredited criminal justice agency where security and safety are the operational priorities of a highly trained staff who aspire to the operational imperatives of Security & Safety, Integrity, Courage, Loyalty, Teamwork, and Professionalism.

Statistics FY23

POPULATION:

Average Daily Population	551
Out of Compliance (average)	122
Prisoner Days – Clarke County	6,529
Prisoner Days – Fauquier Co	31,725
Prisoner Days – Frederick Co	89,391
Prisoner Days – Winchester	70,151

SECURITY:

Inmate-Inmate Assaults	64
Inmate-Staff Assaults	8
Use of Force – Hands on	241
Use of Force – Chemical	52
Use of Force – Less lethal	5
Winchester Med – officer staffing	291

TRANSPORTATION:

Winchester Medical Center	184
Local courts (inmates)	4,503
Doctor/Dental offices	294

COMMUNITY CORRECTIONS:

Work Release inmates (monthly avg)	14
Electronic Monitoring (monthly avg)	5
Comm. Inmate Workforce (monthly avg)	37
CIWF man hour dedicated	77,124
Volunteer hours	450
Anger Mgmt. Course	0
Substance Abuse Course	0
Offender Re-entry - graduated	59
Fathers/Mothers In Training	52

SUPPORT SERVICES:

Meals served	672,616
Cost per meal (avg)	\$1.64
Medical contacts	24,977
Chronic care admissions	994
Mental Health contacts	1,539

ADMINISTRATIVE SERVICES:

Grievances	87
Job related injuries - Staff	9
Inmate related injuries	50

Inmate Cost per day \$ 109.12

COURT SERVICES:

Local Probation referrals	346
Closure rate (misdemeanants)	83%
Closure rate (felonies)	51%
Pretrial placements	776
Court appearance rate	91%

BUDGET:

Personnel costs	\$16,503,650
Overtime/Holiday/Shift Diff.	1,123,920
Inmate Health care	834,133
Food Services	1,131,254
Utilities/Insurances	1,038,744
Debt Service	1,591,963
Other	1,313,875
Total	\$ 23,537,539

Stats from the Past:

Total budget for FY91-92.....	\$ 3,416,678
Meals served FY94.....	203,689
Total prisoner days FY94.....	60,125
Transports to local courts FY95.....	2,330
Mental Health referrals FY95.....	52
Medical screenings FY98.....	1,521
Pretrial placements FY00.....	348
Average cost per meal FY01.....	\$1.25
Personnel costs FY04.....	\$6,523,838
Average Daily Population FY05.....	501
Inmate-Staff assaults FY08.....	2
Work Release Population FY10.....	65
Overtime/Holiday/Shift Diff FY14.....	\$387,643
Medical contacts FY16.....	42,152
Grievances FY20.....	57

Administrative Services

The Administrative Services division is under the command of Captain Tana Jones. It is responsible for all administrative functions including Accounting, Accreditation and Certification, Information Systems, Investigations, Personnel, and Staff Development and Training. In FY23, Administrative Services



updated the cubicles that had been in use for over 30 years. The wall was taken out (left, bottom picture) creating more room and new cubicles were installed with a sleek, gray color instead of the mauve that had been a part of Administrative Services for such a long time. This new design provides a sturdier work environment and more space for staff to work.



ACCOUNTING:



The Accounting Department is responsible for inmate accounts, accounts payable, procurement, contract management, budget management, and customer service operations.

- In FY23, Accounts Payable processed approx. \$2M in purchase card invoices.
- Inmate Accounts wrote 4,333 checks.
- 75% of the total budget was personnel costs.

This department is supervised by the Business Manager, Lynn McKinley, with two Accounting Technicians, one Customer Service Representative and one Administrative Assistant.

ACCOUNTING, CONT.:

Family members and friends can visit off site, by phone or computer. On-site visits are provided at no cost to friends and family during normal business hours and are processed by the Customer Service Representative.

In FY23, 4,449 on-site visits were processed.



On-site visitation area

ACCREDITATION AND CERTIFICATION:



The Accreditation Department is responsible for ensuring that the facility meets all required Department of Corrections standards, as well as processing all incoming inmate mail. Supervised by Sergeant Delilah Mays, two officers scan all incoming inmate personal mail and upload it to the inmate tablets for viewing. This eliminates any contraband that may be

hidden in mail from reaching the back of the Jail. Mailroom staff play a vital role in preventing the introduction of illicit substances into the facility.

This department is working on implementing a new Peer to Peer program for all NRADC staff using the Virginia Law Enforcement Assistance Program (VALEAP). This program is a nonprofit organization, committed to serving law enforcement officers and first responders who have undergone traumatic critical incidents in the line of duty or their personal lives.



- 100% on yearly LASO certification.
- Maintained compliance with state standards on the DOC audit.
- Remain compliant with FBI requirements.
- Received certifications in a variety of areas within the Justice Clearinghouse.

INFORMATION SYSTEMS:

IT staff responded to approximately 1,000 work orders in FY23.

Ofc. James Cooper oversees the management, repair, and upgrading of the facility's Information Technology systems and is assisted by Alain Bailey. This includes offender management software, file storage, servers, and all other devices crucial to the facility's technology operations.

INFORMATION SYSTEMS, CONT':



Approximately 355 tablets are available for use to the inmates. These tablets have automated the inmate request form procedure and allow inmates to have remote visits and/or messaging with friends and family, play games, watch movies, listen to music, and access educational material.

INVESTIGATIONS:

The Investigator, Sgt. Kim Benson, works closely with local law enforcement, defense attorneys, and criminal prosecutors. This position is responsible for conducting all internal affair investigations, the collection and disposal of evidence, testifying in court proceedings, and the collection and preparation of statements and written reports.

In FY23, the Investigator had 18 direct indictments.

PERSONNEL:

- At the end of FY23, there were 137 sworn staff and 52 civilian staff employed.
- NRADC had 12 sworn vacancies and 5 civilian vacancies.

Administrative services enforce all policies regarding the selection, retention, and promotion of all staff. The Regional Jail Board is governed by the

personnel policies of its fiscal agent, Frederick County, and its personnel department. Administrative Assistant Kim Wilson is responsible for all new intakes for the Jail. In FY23, there were 46 new hires across all divisions.



STAFF DEVELOPMENT & TRAINING:

The Northwestern Regional Adult Detention Center has an on-going training program that utilizes numerous resources. All sworn staff are required to complete 24 hours of training every 2 years, that include career development, legal updates, cultural diversity training, CPR, defensive tactics, firearms recertification, and suicide prevention. Lt. Larry Mackey oversees this department and ensures all staff meet the requirements.



Career advancement and development program, or CAD, provides officers with both the opportunity and the incentive to increase their professional knowledge and skills. The CAD program provides additional pay for those attaining and maintaining advanced proficiency in correctional operations, administration, and related functions through a system of voluntary, continuing education and training.

All new sworn staff are required to attend the Skyline Regional Criminal Justice Academy within their first year of employment, which consists of 10 weeks of training. Staff also have other opportunities to attend specialized training to assist with furthering their career and assisting the facility with upholding safety and security.



Community Corrections

The Community Corrections Division is under the command of Captain Daniel Cottrill. The Community Corrections Center has been operational since 2006. Over the past 17 years, staff have established strong relationships with all the local government agencies. During this fiscal year, many new partnerships in the community were made to assist with inmate's pre and post release, which include Bright View, ARS, DARS, Peer recovery specialists and Laurel Ridge Community College.



Community inmate workforce, home electronic monitoring, recovery programs, and work release are all part of this division. These programs help men and women return into the community with a significantly better chance for a successful reintegration, new skills, and a fresh perspective on life.

FY23 marked the second year the programs were fully operational since the COVID-19 pandemic forced all programs to shut down. During this fiscal year, a new contact visitation program was implemented for the Community Inmate Work Force and the Work Release inmates. Inmates that remain free of violations can have contact visits with their families one day a month.

The Community Corrections division was given the opportunity to work with a group of 5 students from Millbrook High School to assist them with their Government 12 Service-Learning class. The students were led by Lt. Robert Shank and completed many hours within the facility interviewing staff and inmates. The students also sat in an inmate class to observe the curriculum the inmates were being taught to assist them upon release. At the end of the class, the students presented their finished project to the Frederick County Board of Supervisors.

COMMUNITY INMATE WORKFORCE:

The Community Inmate Work Force (CIWF) program is set up to assist local government and nonprofit organizations by providing inmate workers to perform various jobs and tasks. To participate in the CIWF, the inmate cannot have any violent charges, previous escapes, or sexually oriented charges. They must have less than 3 years to serve on their sentence and their jail conduct must be exemplary, showing good work behavior within the facility. Once the inmate shows these traits and are sentenced, their criminal history is thoroughly screened and sent through the Chain of Command for further approval.

In FY23 the CIWF:

- Landscaped/mowed 6 different areas.
- Removed 42 tons of roadside litter.
- Expanded the garden.

COMMUNITY INMATE WORKFORCE, CON'T:



In FY23 the CIWF inmates expanded the garden by planting more traditional vegetables such as cabbage, tomatoes, squash, zucchini, green beans, cucumbers, cantaloupe, and watermelon. Peppers have been cultivated to grow as well as bird egg beans (soup bean). The garden has been prepped for fall harvest and fruit trees have been planted. Everything harvested in the garden is done by the CIWF and IWF inmates and used for meals to feed the inmate population.

HOME ELECTRONIC MONITORING:

The total number of inmates to participate in HEM for FY23 was 21.

The home electronic monitoring program is an alternative form of incarceration afforded to low-risk and non-violent inmates who meet strict criterion. While on the program, participants are allowed to live at home, being monitored 24/7 by GPS ankle bracelets. They are subject to random drug and alcohol

screenings and searches. HEM participants are allowed to seek employment and can attend rehabilitative programs. Inmates in this program can maintain family relationships since they are serving their sentence at home.

PROGRAMS:

A variety of programs are provided at NRADC. The administration is committed to providing program materials and education to resident inmates. The intent is to educate and guide offenders towards a more productive lifestyle. A dedicated staff of four, led by Andy Anderson, provide these services. Volunteers play a significant role in providing these programs as well.

In FY23, COVID-19 restrictions were lifted which allowed the program department to utilize volunteers once again. There are 32 volunteers who hold classes in AA, NA, and religious programs.

PROGRAMS, CONT:

Jeff Beard is the resident Chaplain for NRADC, as well as the Offender Re-entry Transition Program (ORTP) instructor/counselor.

The programs department continues to offer specialized classes such as Fathers and Mothers in Training, Co-Parenting, and Peer resource training. In FY23, virtual art classes through HEARD in Alexandria were offered, led by Inmate Program Specialist, Manda Ashworth.



Josh Horstman, another Inmate Program Specialist, offers programs such as the Industry Certification Program (ICEV) with 20 different certifications available such as Residential Construction Skills, Culinary Meat Selection and Cookery Certification, and Small Engine Technology. He also provides assistance for those inmates requesting help with Medicaid.

Teresa Bell, a part time program specialist, assists inmates with obtaining Social Security cards, birth certificates, ID's, housing, probation transfer requests, etc.

Individuals who graduate from the ORTP have a recidivism rate of 25% compared to the national average of 66%. In FY23, 59 inmates graduated from the program.

The Offender Re-entry Transition Program (ORTP) continues to provide both male and female inmates with the



educational materials designed to guide them in their recovery from criminal and addictive thinking. Inmates can either volunteer for the program, or are court ordered and primarily have a substance abuse problem. They are assessed upon entry using an evidence based validated risk/needs assessment tool. Each inmate has their own individualized treatment plan prepared by their counselor.



NRADC also offers a GED program (instructor Kirk Jordan, pictured left) as well as special education services to verified inmates under the age of 22 (instructor Sandra Himmelright, pictured left). In FY23, one student received their GED, and 20 other inmates are actively pursuing theirs.

A new training course was introduced, called Landscaping and Horticulture. Four inmates were successfully trained and earned the National Occupational Competency Testing Institute (NOCTI) certification in Landscaping and Horticulture through a partnership with Laurel Ridge Community College.

WORK RELEASE:



The Work Release program offers an opportunity for qualified inmates to work outside of the jail to pay court fines, child support, facility fees, outside expenses, and provides them with the means to integrate back into society upon release with employment. This program is the least restricted in the facility and inmates are thoroughly screened to be considered eligible to work. Participants must meet strict guidelines to be in the program and are held to a higher standard than those inmates in the general population.

During FY23, a new procedure was implemented for work release inmates to assist them when they are released. As they complete programs and classes, such as CPR and basic first aid, the certificates are compiled in a “skills packet” to be given to the inmates upon release. The goal of this is to assist inmates by showing current or future employers they were productive while incarcerated and goal oriented.

Work release inmates are offered a wide variety of different industries to work in. Employment can range from the fast-food industry to construction, to temporary staffing agencies. Work release inmates can learn valuable skills that will assist them long after release.

A bike rack, pictured to the right, is used by inmates to store their bicycles they use as transportation to and from work. Work release inmates are also allowed to be picked up by authorized drivers.



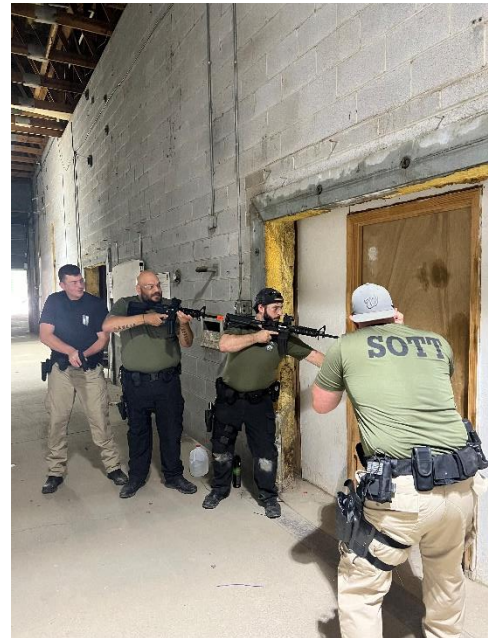
Security

The Security division is commanded by Captain Michael Parker. The Security Division consists of 5 Lieutenants, 13 Sergeants, and up to 100 officers. There are 4 Security teams and a Classification unit. Each team consists of up to 1 Lieutenant, 3 Sergeants, and 20 officers who oversee the daily operations of the facility, supervising up to 450 inmates in two buildings, with 28 separate housing units.

Training attended by Security Staff:

- Mock Prison Riot
- Tac Ops School
- Red Dot instructor school
- Gracie Survival Tactics school

The “Special Operations and Training Team” (SOTT) is led by Captain M. Parker. This specialized training team consists of 20 certified jail officers and supervisors. During FY23, the SOTT attended 104 hours of in-house training which consisted of active shooter training, restraint chair training, cell extraction, pepper ball training, less than lethal, taser, and ASP Baton training.



Each security team faces different challenges daily. They are responsible for the safety and security of the facility, putting their own safety at risk at times. In FY23, there were 8 assaults on staff from the inmate population. However, that is down 56% from FY22 when there were 18 assaults. Proactive training contributes to this decrease as staff are better equipped to handle situations before they escalate. In FY23, the Security Division developed a partnership with Shark Pit Brazilian Jiu Jitsu. This specialized training can prepare staff for situations that they may encounter.

Team 1



Team 2



SECURITY, CONT.:

Team 3



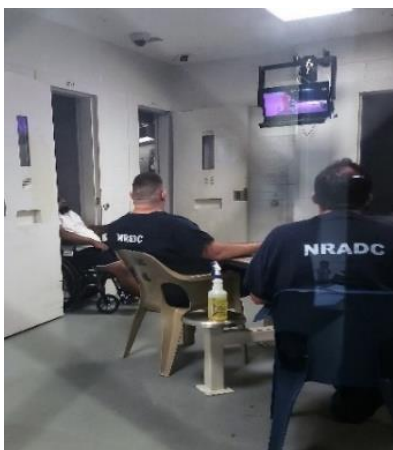
Team 4



In FY23, the booking department processed over 3,800 commitments. Each new incarceration undergoes a vigorous booking and screening intake process that



can take up to several hours to complete. Each inmate is pat searched and then put through a body scanner (pictured to the right) to detect drugs or other dangerous materials. COVID testing and a medical screening are now a part of the booking process.



Once an inmate is incarcerated, they will spend 10 days in Phase I. This phase serves two distinct functions: classification, where staff run criminal histories and do one on one interviews with the inmate to determine housing, and programming, where the inmates can learn facility rules and procedures. Once Phase I is completed, the inmate is moved to Phase II, which is general population. This phase has added leisure and privileges. Inmates then can move to Phase III which consists of IWF, CIWF, WR, HEM, and inside facility programs.

Support Services

This Division is under the command of Captain Heath Custer and has responsibility for all support functions, including Food Service, Inmate Workforce, Maintenance, Medical, Mental Health, Property, Records and Transportation.

FOOD SERVICE:



The Food Service Department operates three full-service kitchens, run by the Food Service Manager, Dana Knave. She is assisted by (7) Food Service Assistants, who direct approximately 50 inmate workers in the preparation and serving of meals. In FY23, the



Superintendent assigned Correctional Officer III D. Largent to work in the kitchen. This provides a safer environment for kitchen staff to work as a sworn officer is always present if needed.

❖ 672,616 meals served.
❖ Average cost per meal \$1.64



Due to inflation, food costs continued to rise, however with the food contract NRADC has with Trinity, the facility saw a decrease in the food budget. The total cost for food was \$1.1M, compared to \$1.2M in FY22.

Continuing from last year, the ServSafe Manager Class is still being offered to allow inmates to obtain a management certification in preparation for employment upon their release. To date, the facility has had a total of 149 inmates participate, with 118 obtaining their ServSafe Manager Certification.

INMATE WORKFORCE:



In FY23, the Inmate Workforce (IWF) Program consisted of approximately 150 inmate workers who have the responsibility to work in various areas of the Jail. Some duties that the inmates perform are kitchen duty, laundry, janitorial, painting and maintenance. This program allows the inmate to obtain skills to utilize once they are released and saves taxpayer funds by not hiring extra positions for those duties. Inmates who participate in the program can earn judicial good time that could reduce their sentence.



During FY23, inmates in IWF repainted the entire interior of the Jail, consisting of 324 cells/doors, and 26 separate housing units. This project took close to five months to complete.

MAINTENANCE:

The Maintenance Department is under the direction of Mark Kinder, Maintenance Supervisor, and includes four Maintenance Technicians, with a combined total of 43 years' experience.

Maintenance is responsible for a wide array of complex equipment and facility maintenance activities. These functions are performed on a 33-acre campus composed of (3) high security residential buildings totaling more than 195,300 square feet along with a 7,200 square foot storage and maintenance building. During FY23, the Maintenance Department completed over 3,000 workorders, that include electrical, plumbing, appliances, structural, security devices, HVAC, emergency generators and various other repair requests.



The Maintenance department is responsible for planning, securing, and implementing projects that enhance NRADC operations.

Completed projects in FY23:

- ❖ Main Administration office cubicles.
- ❖ Carpet installation in the medical department.
- ❖ Transformed the visitation area into a new SOTT location base.
- ❖ Upgraded the AC in the IT server room and property room.

MEDICAL:



The Medical department is run by Director of Nursing, Allena Kovak, and Assistant Director of Nursing Angie Tanner. There is also a Medical Administrative Assistant and Correctional Nurses. The Medical department provides health care services to the inmate population. These services include medical, dental, and mental health care.

During FY23, the medical department saw an increase in new hires for Correctional Nurses. There was an average of (3) vacancies, compared to (8) in FY22. A new pay scale was implemented which was attributed to the increase in new hires. Contract nurses were utilized the first part of the fiscal year, costing only a fraction (\$45k) of prior years.

Anthem costs for the inmate population decreased significantly, likely due to increased Medicaid expansion for inpatient care. Compared to FY22, NRADC spent over \$600k less in FY23. Pharmacy costs also decreased in FY23 by about 29%.

MEDICAL, CONT.:

- Responded to 60 medical emergencies.
- 148 transfers to WMC.
- 29 inmates tested positive for COVID-19.
- 75 inmates were vaccinated for COVID-19.
- Completed 20,662 treatments for patients.
- Completed 5,429 doctor/dental clinics.
- 724 medical transfers to other facilities.

A pilot program was initiated in FY23 of sending Correctional Nurses to Jail Basic School. This will allow a Correctional Nurse to go unsupervised into the housing units while giving medication and doing blood sugar tests. This program also allows the certified Correctional Nurse to receive hazardous duty pay when they retire, the same as a sworn correctional officer. The goal of this is to

assist the Security division, as well as to retain and attract nurses.

MENTAL HEALTH:



Director of Mental Health, Elesia VanBuren, is assisted by Stephanie Purdy, the Mental Health Consultant, along with secretary, Lisa Phipps. This department is crucial in assisting inmates who have a mental illness and ensuring they receive the proper treatment.

- 737 contacts with new patients
- 802 follow up contacts
- 250 psychiatric contacts
- 451 mental health group classes
- 184 referrals for suicide assessment

PROPERTY:

- Monthly stats:**
- 60 cases of toilet paper
 - 40 cases of M, L, and XL gloves
 - 50 cases of trash bags

The Property Department is responsible for verifying, storing, and securing all inmate personal property. This department provides a safe, secure storage area for inmate's belongings while incarcerated. The

property department is also responsible for purchasing and procuring laundry/housekeeping items, nitrile/vinyl gloves, jumpsuits, and linens. Approximately 21 new intakes are processed daily, in which property is verified, stored, and secured.



RECORDS:



The Records Department is supervised by Tabitha Taylor and consists of (4) Records Clerks. This department is responsible for maintaining the records of both current and previous inmates as well as processing all paperwork on each inmate that is incarcerated and released. In addition, they are responsible for computing and monitoring sentences, communicating with other agencies including the Department of Corrections, Probation and Parole, and various court systems to obtain needed information and to coordinate inmate court appearances.

❖ **Over 3,800 commitments and releases processed in FY23**

TRANSPORTATION:



The Transportation Department consists of (6) officers. This department is responsible for providing safe and secure transportation of inmates to/from courts, Department of Corrections, doctor appointments, surgical procedures, dialysis treatments, state mental health hospitals and various errands for the Jail. They maintain a fleet of 13 vehicles, ensuring inspections and maintenance are completed.

**Miles driven in
FY23.....86,232**

DIVISION OF COURT SERVICES

The Division of Court Services falls under the direction of Superintendent, Clay Corbin. This division includes Pretrial and Probation.

Kim Chmura is the Chief of Community Corrections, overseeing both Pretrial and Probation. Old Dominion Court Services (ODCS) maintains offices in Winchester, Front Royal, Woodstock, and Luray. These offices are provided by the localities in the hopes that it reduces transportation issues for their community members who are receiving services.



Pretrial is an integral part of the criminal justice system in that when used in the early stages of the criminal process, it can prevent unnecessary jail time before trial, resulting in less jail costs and not depriving the defendant of their liberty. Probation is valuable because it allows the offender to work in the community, have the support of family and friends while attending counseling sessions, holds the offender accountable by requiring mandatory check-ins, and taxpayer funds are lessened by not housing them in jail.

In FY23, Pretrial services expanded to Page County. Presently, ODCS provides Pretrial services to the counties of Clarke, Frederick, Page, Shenandoah, Warren, and the City of Winchester. ODCS works with not only NRADC, but also RSW Regional Jail and Page County Jail. At these 3 jails, (1,474) video bail hearings were conducted with the benefit of a pretrial risk assessment. ODCS staff complete these risk assessments and provide the courts with additional information concerning the interviewed inmates. As a condition of bail, some defendants are required to report to ODCS for Pretrial supervision. Of the 776 active Pretrial supervision placements, 552 completed supervision with Pretrial services successfully.

Probation services are provided to the counties of Clarke, Frederick, Page, Shenandoah, Warren, and the City of Winchester. Probation referrals increased in FY23 to 346. Page County had the largest increase, representing 12% of all referrals. ODCS continues to be involved with the Winchester/Frederick Behavioral Health Docket.

OLD DOMINION ALCOHOL SAFETY ACTION PROGRAM



Jennifer McVeigh is the Director of the Alcohol Safety Action Program (ASAP), which also falls under the direction of the Superintendent. The mission of this program is to improve highway safety by decreasing the incidence of driving under the influence of alcohol and other drugs, leading to the reduction of alcohol and drug related fatalities and crashes. Completing this program (ASAP) is mandatory for all DUI convictions under Virginia State Code 18.2-271.1

Northwestern Regional Adult Detention Center Staff Members (as of 6/30/23)
Superintendent, Clay Corbin - 22 years

Captains:	Correctional Officers, cont.:	Correctional Officers, cont.:	Civilians, cont.:
Daniel Cottrill – 21 years	Mary Cole – 12 years	Jeffrey Ramsey – 15 years	Kristin Dodson – 3 years
Heath Custer – 19 years	James Cooper – 9 years	Michael Reedy – 11 years	Noelle Driver – 3 months
Tana Jones – 24 years	Alan Crouse – 16 years	Eric Reid – 11 years	Tanyla Easterling – 1 year
Michael Parker – 17 years	Noah Dallas – 4 months	Oscar Reyes – 1 year	Teresa Elkins – 1 year
Lieutenants:	Wesley Davis – 3 months	Adam Riggleman – 17 years	Michael Fravel – 6 years
John DeRito – 19 years	Jesse Dean – 1 year	Katiria Rodriguez – 19 years	Harley Gates – 6 months
Erica Heironimus – 10 years	Shane Delawder – 14 years	Brittany Romero – 11 years	Donna Gatton – 9 months
Larry Mackey – 16 years	Chancey Dill – 6 years	William Russell – 17 years	Karen Gray – 11 months
Jimmy McWilliams – 10 years	Michael DiMaggio – 4 years	Evan Schmidt – 5 years	Rebecca Heidenthal – 2 years
Robert Shank – 21 years	Amber Durham – 17 years	Christopher Schneider – 2 years	Melody Hodgson – 23 years
William Tabler – 20 years	Thomas Eagan – 9 years	Anthony Scott – 3 months	Thomas Horstman – 2 years
Hunter Taylor – 11 years	Michael Edwards – 13 years	Ira Shaffer – 21 years	Steven Huffine – 5 years
Wade Taylor – 18 years	Richard Fieo – 6 years	Carter Shawyer – 1 month	Wendi Ingram – 32 years
Sergeants:	Samuel Finley – 6 years	James Sherman – 19 years	Christine Johnson – 2 years
Kim Benson – 10 years	Sean Foddrrell – 9 years	Charles Simpson – 19 years	Brittany Jones – 2 years
Franklin Garris – 18 years	Robert Fogle – 4 years	Karen Sloat – 8 years	Christine Kelly – 11 months
Thomas Gosnell – 17 years	Peggy Fox – 12 years	Janet Smith – 9 months	Mark Kinder – 13 years
Jason Harding – 16 years	Alfredo Garcia – 4 years	Renaë Soule – 3 months	Dana Knave – 23 years
Clinton Hutzler – 15 years	Kevon Gilkerson – 6 months	Steve Sowers – 20 years	Allena Kovak – 12 years
Jason LeMarr – 21 years	Maria Goodwin-Miller – 7 years	Allen Spangler – 15 years	Susan Magaw – 8 years
Delilah Mays – 19 years	Jackie Growden – 11 years	Virginia Steward – 16 years	Jennifer McDonald – 22 years
Craig Miller – 16 years	Carl Hall – 10 months	Elizabeth Stewart – 3 years	Lynn McKinley – 20 years
Jessica Mohr – 7 years	Austin Hamrick – 1 month	Tracy Stewart – 15 years	Todd Meyers – 6 years
Jason Mowery – 16 years	James Harpine II – 15 years	Coty Stinson – 2 years	Pauline Minton – 24 years
Robert Neff – 16 years	Logan Hartley – 1 month	Matthew Stockheim – 5 years	Amber Morgan – 1 year
Bradley Pettitt – 11 years	Richard Haynes – 3 years	Nathan Stockheim – 2 years	Crysta Ojers – 5 months
Brennan Piotter – 6 years	Matthew Helsley – 16 years	Ryan Strother – 10 years	Melissa Perry-Beloti – 8 years
Michelle See – 17 years	Preston Himelright – 4 months	Emi Tanabe – 18 years	Lisa Phipps – 1 year
Hakim Shakir – 6 years	Matthew Hite – 1 month	Austin Tanner – 9 years	Kelly Praizner – 10 months
Neal Steward – 18 years	George Hosby – 14 years	Benjamin Walker – 1 year	Stephanie Purdy – 15 years
Jeremiah Timbrook – 16 years	Duane Kerns – 6 years	Hunter Williams – 4 years	Charlene Putprush – 8 years
George Twigg – 10 years	Nathan Kibler – 1 month	Patrick Wilson – 4 years	Kathy Ritenour – 9 years
Dennis Wise – 6 years	Cody Landis – 8 years	Robert Wilson – 12 years	Christopher Robinson – 9 mths
Ryan Young – 11 years	Daniel Largent – 9 years		Michelle Shank – 19 years
Correctional Officers:	Thomas Largent – 9 years		Dawn Shores – 1 year
George Asare – 15 years	Dylan Lockwood – 5 years	Civilians:	George Sloane – 11 months
Daniel Ashwood – 5 years	Jacqueline Longerbeam – 8 months	Danielle Abbott – 4 years	Angie Tanner – 9 years
Gary Athey – 3 years	Benjamin Mace – 6 years	William Anderson – 22 years	Brenda Tavenner – 5 years
Laura Bain – 17 years	David McDonald – 1 year	Manda Ashworth – 17 years	Tabitha Taylor – 27 years
Samantha Bain – 14 years	Jason McDonald – 3 months	Alain Bailey – 3 years	Emily Tenney – 4 years
Andrew Baker – 20 years	James McGeachy – 2 years	Jeff Beard – 7 years	Corenda Touvell – 10 months
Monimia Barker – 5 months	Debra McNeil – 15 years	Bernie Boggess – 6 years	Elesia VanBuren – 1 year
Kenneth Barrett – 12 years	Alexander Mees – 9 months	Carolyn Bradfield – 9 years	Cheryl Watson – 9 years
Evan Barton – 4 years	Tyler Mehilis – 10 months	Karie Bradford – 2 years	Robert Weiss – 2 years
Jonathan Beckley – 7 years	Benjamin Michael – 16 years	Kim Chmura – 12 years	Kim Wilson – 40 years
Samuel Bixler – 1 year	Meredith Moberly – 3 years	Staci Coffey – 14 years	ASAP:
Roy Boyd – 5 months	Jonathon Morgan – 2 years	George Coffman – 1 year	Angela Foreman – 8 years
David Braithwaite – 2 months	Todd Nolte – 2 years	Holly Cook – 3 years	Shelia Harden – 22 years
Michael Burrola – 3 months	James Oliver – 2 months	Jill Cornwell – 5 years	Jen McVeigh – 1 year
Robert Burroughs – 10 years	Jeb Pingley – 2 years	Angela Crabtree – 11 months	Bridget Mullins – 1 year
Jhon Calderon-Bautista – 1 year	Logan Priest – 5 months	Bruce Curry – 20 years	Charity Nordgren – 6 years

TOTAL COMBINED YEARS OF SERVICE (INCL. RETIREMENTS) – 1,836 YEARS AND 3 MONTHS

Retirements:

Patricia Barr 35 years

Regina Butler 21 years

Denzil Cooper 20 years

Northwestern Regional Adult Detention Center Jail Board Members

Clarke County:



Chris Boies
Sheriff Anthony Roper
Doug Lawrence

Fauquier County:



Sheriff Jeremy Falls
Christopher Butler
Erin Kozanecki

Frederick County:



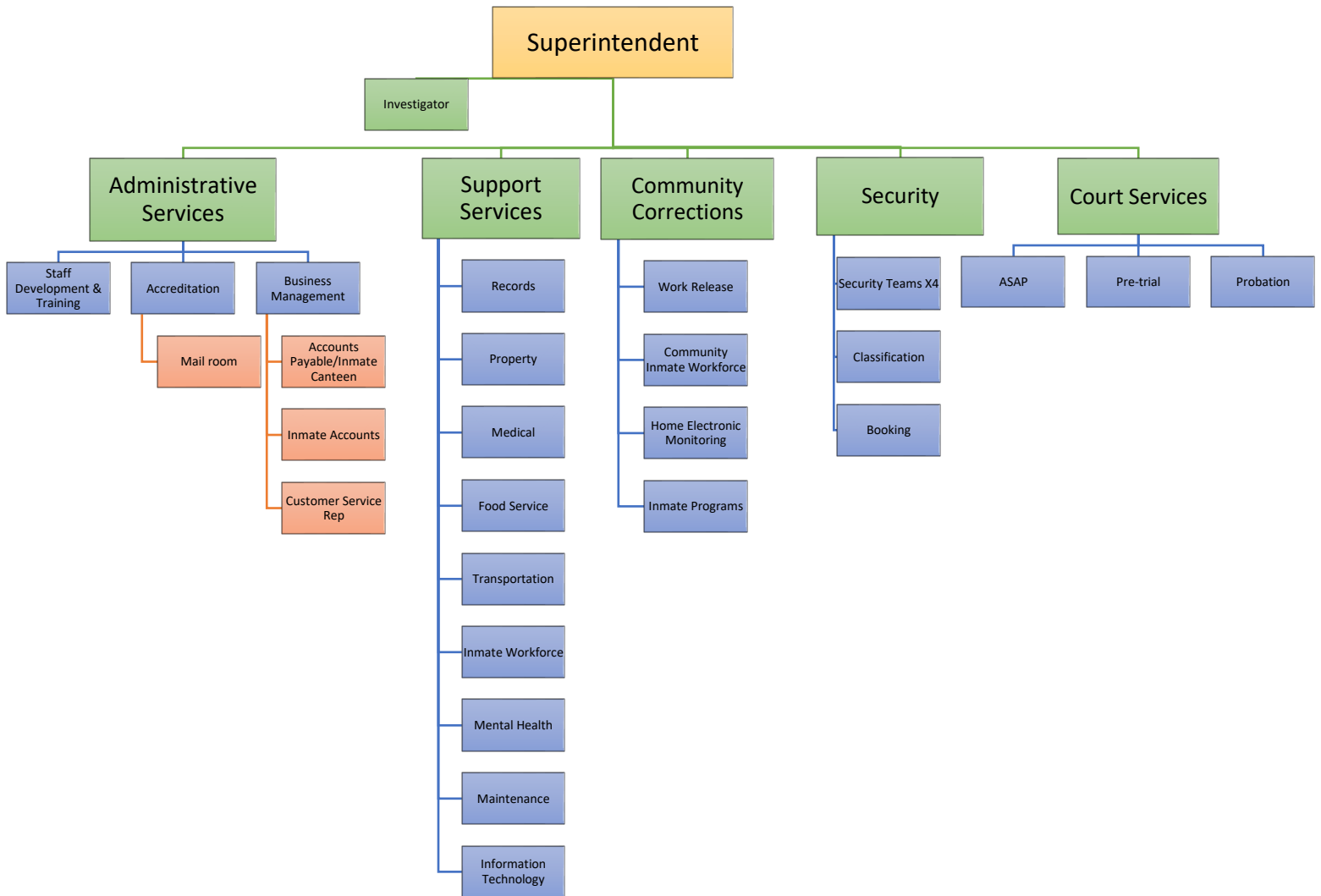
Jay Tibbs, Chairman
Robert Wells
Sheriff Lenny Millholland
Judith McCann-Slaughter
Charles DeHaven – Alternate

Winchester City:



Daniel Hoffman
John Hill
Vice Chair John Piper, Deputy City Manager of Public Safety
Sheriff William Sales
Mayor John Smith, Jr. – Alternate

Northwestern Regional Adult Detention Center Organizational Structure



FY23 Accomplishments

- Installed video equipment to consolidate video court systems into one central location.
- Upgrade the outdated Administration cubicles.
- Implemented a remote power solution for facility lawyer lines.
- Upgraded OMS to v 5.9.4.
- Completed gun buyback program.
- Developed a gang recognition unit, that specializes in gang activity and identifies gangs.
- Developed better cell inspection procedures to assist with safety and security of staff and inmates.
- Created a SOTT room for an additional ready room for various munitions and options to quell disturbances.
- Implemented body cameras for cell extractions of inmates.

Goals & Objectives

- Complete the upgrade to the Wi-Fi access points.
- Refresh older, end of life hardware (user workstations, desk phones, laptops, monitors).
- Complete the server and camera upgrade.
- Identify and tag more unknown gang members during initial classification.
- Implement new Guardian RFID program.
- Develop and implement a transgender housing policy.
- Keep abreast of changes to Virginia code and DOC standards.
- Acquire a handheld device that scans mail for illicit materials.
- Investigate training programs for mailroom staff to develop skills in narcotic detection.
- Develop a “Peer to Peer Support Team” (PTPS).
- Introduce a second investigator in Investigations.
- Issue all sworn staff a protective vest and weapon.
- Complete the Special Operations Training Team (SOTT) ready room.
- Introduce a tactical medical officer to the SOTT team for injuries and advanced medical training.
- Establish a “MAT” program (Medically Assisted Treatment Program).
- Establish an “IPO” position (Inside Programs Officer).



Credits

Annual Report Committee:

Superintendent Clay Corbin

Captain Tana Jones

Captain Heath Custer

Captain Michael Parker

Captain Daniel Cottrill

Business Manager Lynn McKinley

Editor:

Lynn McKinley