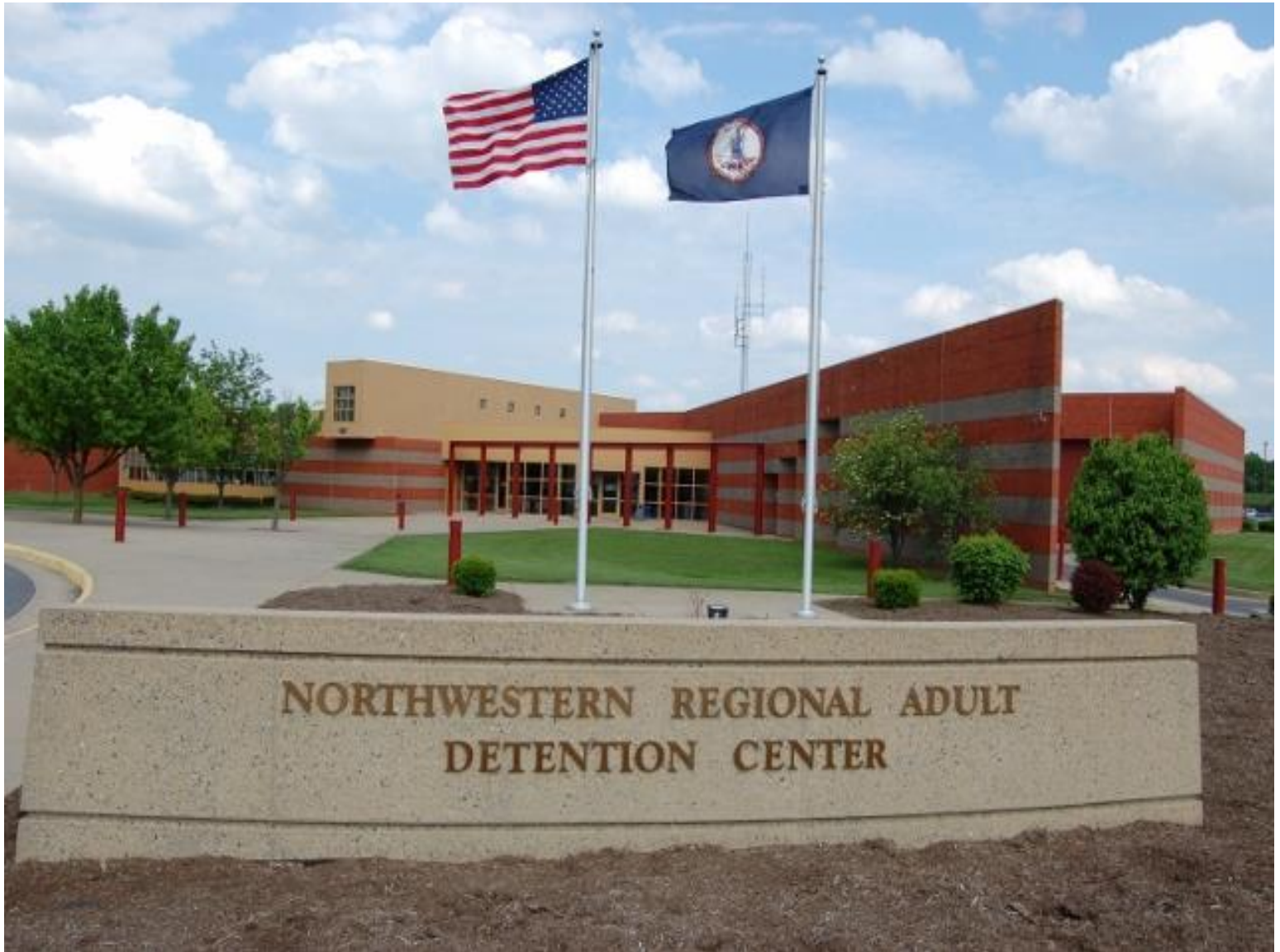


FY24 ANNUAL REPORT



1991

2024

SAFETY & SECURITY –
THE PRIORITIES OF OUR PROFESSION

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History of the Jail

1845 - The Frederick Jail located on Cameron Street (Tater Hill) in Winchester, Virginia was built.

1949 - An addition to the facility was built, increasing capacity to 24 inmates (with 3 segregation cells).

1978 - The average daily population was nearing 60 inmates, requiring the facility to double bunk.



1979 - The Regional Jail concept was originated. Frederick, Clarke, Warren, Page, and Shenandoah Counties, and the City of Winchester collaborated to balance populations among the different county jails, with females to be housed in Berryville and the male inmates to be housed in the Winchester facility.

1987 - The local jurisdictions of Clarke, Frederick and the City of Winchester established the Jail Board to address the issue of the rising inmate population. They moved rapidly to obtain state approval for funds for construction.

1988 - The Regional Jail Board hired administrator Darnley Hodge and the design of the building began.

1989 - The drawings for a 100,024 square foot regional jail were approved. In October of 1989, the contract for construction of the new facility was awarded to Howard Shockey & Sons.

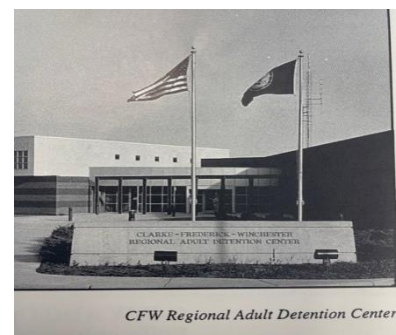


CFW Staff transporting inmates to the new facility.

1990 - A 27,000 square foot Jail Annex was established in the former Capitol Records/Lacquer Building in the Winchester Industrial Park, to lessen the overcrowding and to test a new concept in corrections, direct supervision, which is the concept being utilized now. In December, the inmates from the Annex were moved to the completed Work Release facility, along with inmates from the Clarke County Jail.

1991 - In February, the new Clarke-Frederick-Winchester Regional Adult Detention Center was completed, on time and under budget. The new facility was dedicated on March 8, 1991.

1998 - Fauquier County joined the Regional Jail, and shortly after the name changed from CFW Regional Adult Detention Center to CFFW Regional Adult Detention Center.



CFW Regional Adult Detention Center

2005 - With the population exceeding 500 inmates, a new Community Corrections Center was built along with the final design of Pod 3, a new medium security housing unit. The Jail Board was reorganized as a Jail Authority and the name of "CFFW" was changed to "Northwestern Regional Adult Detention Center".

From the Jail Superintendent



Clay A. Corbin

The Annual Report is the Jail's story for the past year which is composed of our challenges, our successes, our amazing staff, and our future goals. It should be more than a collection of statistics because we are far more than a collection of statistics. We are a premier correctional facility that strives through innovation and a relentless drive to serve the communities of Frederick County, Clarke County, Fauquier County and Winchester City. FY24 was a very productive and eventful year at NRADC.

Much of our success can be attributed to the relationship between the Regional Jail Authority, the Detention Center Staff, and our communities. The Regional Jail Authority is committed to promoting the development of our staff as well as the constant enhancement of the quantity and quality of our programs. We are very fortunate to have a Jail Authority that recognizes that the investments in developing staff and programs is the bedrock of our continued success and designation as one of the leading correctional facilities in the correctional world. Our 200 dedicated and well-trained staff members perform their duties and provide those services and programs in a most professional and effective manner. Our 70 community volunteers unselfishly provide programs which would otherwise not be available in our facility. Our phenomenal staff is our greatest asset as an agency. Their relentless effort, dedication and vision are invaluable and without measure. I am both extremely proud and fortunate to be part of such an outstanding organization.

While we have another year in the books, our core principles remain steadfast. The core principles can be divided into two equal spheres. The first one is maintaining the safety and security of those in our charge, our staff, and the communities that we serve. The second core principle is the progressive programming that we offer those incarcerated at NRADC. Our goal is to send them back into their communities in a better position than when we received them. We do this through a progression of programming tailored for each individual incarcerate. We have enjoyed much success in this arena. That success is owed to the outstanding commitment and performance of all staff at NRADC. For programming to truly affect recidivism, it requires the labor of every division, every department, and every employee working in unison for the betterment of the individual incarcerate.

We have several new programs starting up in FY25 that will continue to take NRADC far beyond the realm of the average correctional facility. FY24 saw the implementation of several new programs with the most significant one being the Medication Assisted Treatment (MAT) program. The last five years we have seen the toll this horrible epidemic is having on our incarcerates and the communities we serve. While MAT programming is relatively a new concept in corrections, we hope that it will be a great first step in combatting this brutal epidemic.

I have often said that I don't know if it is an exciting time to be in corrections, but it is an exciting time to be working at NRADC. There is still a lot of work to be done in several different areas. At NRADC our motto is, "We are not afraid to fail nor are we content with success". There is still a lot of work to be done in the world of correctional programming. We will be tenacious and relentless in our pursuit of helping those in our care.

Sincerely,

Clay A. Corbin

The Regional ADC



Northwestern Regional Adult Detention Center is located just east of Winchester at 141 Fort Collier Road in Frederick County, Virginia. The Detention Center is a medium security, direct supervision adult detention center that consists of 3 buildings and can house up to 900 inmates.



Officers are in direct, barrier free contact with the inmate population. This pro-active approach results in better control of the inmate's behavior and is conducive to reducing stress which is usually inherent in corrections.



Our mission is to provide incarceration and other court services in support of criminal justice operations in the Counties of Clarke, Fauquier, Frederick, and the City of Winchester. Our vision is to serve as a fully accredited criminal justice agency where security and safety are the operational priorities of a highly trained staff who aspire to the operational imperatives of Security & Safety, Integrity, Courage, Loyalty, Teamwork, and Professionalism.

Statistics FY24

POPULATION:

Average Daily Population	571
Out of Compliance (average)	130
Prisoner Days – Clarke County	6,936
Prisoner Days – Fauquier Co	38,601
Prisoner Days – Frederick Co	84,392
Prisoner Days – Winchester	75,017

SECURITY:

Inmate-Inmate Assaults	60
Inmate-Staff Assaults	14
Use of Force – Hands on	206
Use of Force – Chemical	92
Use of Force – Less lethal	12
Winchester Med – officer staffing	107

TRANSPORTATION:

Winchester Medical Center	218
Local courts (inmates)	4,691
Doctor/Dental offices	443

COMMUNITY CORRECTIONS:

Work Release inmates (monthly avg)	19
Electronic Monitoring (monthly avg)	6
Comm. Inmate Workforce (monthly avg)	42
CIWF man hour dedicated	90,819
Volunteer hours	712
Anger Mgmt. Course	15
Substance Abuse Course	15
Offender Re-entry - graduated	48
Fathers/Mothers In Training	58

SUPPORT SERVICES:

Meals served	695,426
Cost per meal (avg)	\$1.66
Medical contacts	25,087
Chronic care admissions	2,503
Mental Health contacts	2,755

ADMINISTRATIVE SERVICES:

Grievances	147
Job related injuries - Staff	21
Inmate related injuries	50

Inmate Cost per day \$ 123.23

COURT SERVICES:

Local Probation referrals	342
Closure rate (misdemeanants)	73%
Closure rate (felonies)	44%
Pretrial placements	925
Court appearance rate	90%

BUDGET:

Personnel costs	\$18,037,379
Overtime/Holiday/Shift Diff.	902,804
Inmate Health care	1,525,419
Food Services	1,393,293
Utilities/Insurances	878,900
Debt Service	1,584,176
Other	2,945,404
Total	\$ 27,267,375

Stats from the Past:

Total budget for FY91-92.....	\$ 3,416,678
Meals served FY94.....	203,689
Total prisoner days FY94.....	60,125
Transports to local courts FY95.....	2,330
Mental Health referrals FY95.....	52
Medical screenings FY98.....	1,521
Pretrial placements FY00.....	348
Average cost per meal FY01.....	\$1.25
Personnel costs FY04.....	\$6,523,838
Average Daily Population FY05.....	501
Inmate-Staff assaults FY08.....	2
Work Release Population FY10.....	65
Overtime/Holiday/Shift Diff FY14.....	\$387,643
Medical contacts FY16.....	42,152
Grievances FY20.....	57

Administrative Services



During FY24, Superintendent Corbin restructured the Command Staff. By doing this, the long vacated, although vital, Assistant Superintendent (Major) position was re-instated. This position was last filled in 2008. Tana Jones (pictured left) was promoted on April 1, 2024, from Captain of Administrative Services to Major.

With Major Jones vacating the Captain of Administrative Services position, Superintendent Corbin promoted Lynn McKinley to Chief Budget Manager, who assumed the budgetary roles the Captain of Administrative Services previously had. The restructuring of Command Staff placed Information Systems under Support Services and Investigations directly under the Superintendent. Administrative functions currently include Accounting, Accreditation and Certification, Personnel, Staff Development and Training.

ACCOUNTING:



- In FY24, Accounts Payable processed approx. \$1.7M in purchase card invoices.
- Inmate Accounts wrote 4,224 checks.
- 69% of the total budget was personnel costs.

In FY24, 5,114 on-site visits were processed, a 14% increase from FY23.

The Accounting Department is responsible

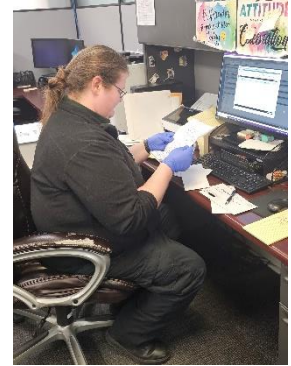
for inmate accounts, accounts payable, procurement, contract management, budget management, and customer service operations. This department is supervised by the Chief Budget Manager, Lynn McKinley, with two Accounting Technicians, one Customer Service Representative and one Administrative Assistant. Family members and friends can visit off site, by phone or computer. On-site visits are provided at no cost to friends and family during normal business hours and are processed by the Customer Service Representative.



ACCREDITATION AND CERTIFICATION:



The Accreditation Department is responsible for ensuring that the facility meets all required Department of Corrections standards and all mailroom functions. Supervised by Sergeant Delilah Mays, two officers scan all incoming inmate personal mail and upload it to the inmate tablets for viewing. This process hinders the ability of introducing drugs into the housing units. Working with the local courts and probation and parole, staff have been able to deter the possibility for illicit substances drastically.



To keep up with the latest technology, the mailroom is working to receive grants to obtain a handheld device that detects illicit items.

This department implemented a new Peer to Peer program for all staff in FY24. Statistically the average life expectancy in the U.S. is 78 years old. Those who serve in law enforcement's life expectancy is 66, while those who serve in corrections is 59. These are very profound statistics. This program teaches staff tools to assist in day-to-day turmoil and/or different types of crises in the hopes of extending life expectancies for correctional officers.

- 100% on VCIN tri-annual audit.
- Received 100% rating on DOC tri-annual audit. Certification was submitted to the Board of Local and Regional Jails for being unconditionally certified.
- 100% compliant with FBI requirements.
- Renewed certification of the FBI's Law Enforcement Enterprise Portal (LEEP).

PERSONNEL:

- At the end of FY24, there were 132 sworn staff, and 53 civilian staff employed.
- NRADC had 17 sworn vacancies and 5 civilian vacancies.

Administrative services enforce all policies regarding the selection, retention, and promotion of all staff. Administrative Assistant Kim

Wilson is responsible for all new intakes for the Jail. In FY24, there were 43 new hires across all divisions.



STAFF DEVELOPMENT & TRAINING:

The Northwestern Regional Adult Detention Center has an on-going training program that utilizes numerous resources. All sworn staff are required to complete 24 hours of training every 2 years, that include career development, legal updates, cultural diversity training, CPR, defensive tactics, firearms recertification, and suicide prevention. Civilian staff are also required training such as CPR certification, first aid and suicide prevention. Lt. Larry Mackey oversees this department and ensures all staff meet the requirements.



Career advancement and development program, or CAD, provides officers with both the opportunity and the incentive to increase their professional knowledge and skills. The CAD program provides additional pay for those attaining and maintaining advanced proficiency in correctional operations, administration, and related functions through a system of voluntary, continuing education and training.

All new sworn staff are required to attend the Skyline Regional Criminal Justice Academy within their first year of employment, which consists of 10 weeks of training. Staff also have other opportunities to attend specialized training to assist with furthering their career and assisting the facility with upholding safety and security.



Community Corrections

The Community Corrections Division is under the command of Captain Daniel Cottrill. The Community Corrections Center has been operational since 2006. Over the past 18 years, staff have established strong relationships with all the local government agencies. During this fiscal year, the Community Corrections Center continued to partner with Bright View, ARS, DARS, Peer Recovery specialists and Laurel Ridge Community College. These organizations help the inmate population to have a positive reintegration back into society.



Community inmate workforce, home electronic monitoring, recovery programs, and work release are all part of this division. These programs help men and women return into the community with a significantly better chance for a successful reintegration, new skills, and a fresh perspective on life.



During FY24, the Community Corrections Center (CCC) developed a new position (COIII Dill, pictured left) to assist inmates with tools for reintegration at the time of their incarceration. The Inside Program Officer (IPO) interviews every inmate that has been incarcerated for more than five days. The IPO assesses the inmate to see what help they may need, so that they have a pathway for success while incarcerated.

The CCC has partnered with the DMV and Social Security Administration to assist inmates with vital documents (birth certificates and social security cards) needed upon release for employment, housing, etc.

FY24 was the first full year that NRADC partnered with Interactive Creative Education Video (ICEV). This online education is a nationally recognized organization. Most of the courses taken are about 8-10 week semesters. When an inmate finishes the semester, they are tested and receive certifications if they pass. These certifications help obtain jobs upon release. Once an organization receives ten certificates, a plaque is issued by ICEV with all the certificates earned. NRADC was the first jail to ever receive a plaque from ICEV.

During FY24, CCC offered specialized training to the community inmate work force and work release inmates. Laurel Ridge Community College conducted two heavy equipment operator classes. The first class was held at the Laurel Ridge campus, while the second class was held at NRADC. Two inmates that successfully completed that class have been hired by local construction companies.

NRADC has also partnered with IBEW 26 electric union. IBEW has taught two basic electric classes to the inmates in CCC.

COMMUNITY INMATE WORKFORCE:

The Community Inmate Work Force (CIWF) program is set up to assist local government and nonprofit organizations by providing inmate workers to perform various jobs and tasks. To participate in the CIWF, the inmate cannot have any violent charges, previous escapes, or sexually oriented charges. They must have less than 3 years to serve on their sentence and their jail conduct must be exemplary, showing good work behavior within the facility. Once the inmate shows these traits and are sentenced, their criminal history is thoroughly screened and sent through the Chain of Command for further approval.

In FY24 the CIWF:

- **Provided approx. 91,000-man hours to the community.**



In FY24 the CIWF continued to plant more traditional vegetables such as cabbage, tomatoes, squash, zucchini, green beans, cucumbers, cantaloupe, and watermelon. Peppers have been cultivated to grow as well as bird egg beans (soup bean). The garden has been prepped for fall harvest and fruit trees have been planted. Everything harvested in the garden is done by the CIWF and IWF inmates and used for meals to feed the inmate population.

HOME ELECTRONIC MONITORING:

The total number of inmates to participate in HEM for FY24 was 70.

The home electronic monitoring program is an alternative form of incarceration afforded to low-risk and non-violent inmates who meet strict criterion. While on the program, participants are allowed to live at home, being monitored 24/7 by GPS ankle bracelets. They are subject to random drug and alcohol

screenings and searches. HEM participants are allowed to seek employment and can attend rehabilitative programs. Inmates in this program can maintain family relationships since they are serving their sentence at home.

PROGRAMS:

A variety of programs are provided at NRADC. The administration is committed to providing program materials and education to resident inmates. The intent is to educate and guide offenders towards a more productive lifestyle. A dedicated staff of four, led by Andy Anderson, provide these services. Volunteers play a significant role in providing these programs as well.

Jeff Beard is the resident Chaplain for NRADC, as well as the Offender Re-entry Transition Program (ORTP) instructor/counselor.



The programs department continues to offer specialized classes such as Fathers and Mothers in Training, Co-Parenting, Peer resource training, and virtual art classes through HEARD in Alexandria, led by Inmate Program Specialist, Manda Ashworth.

Josh Horstman, another Inmate Program Specialist, offers programs such as the Industry Certification Program (ICEV) with 20 different certifications available such as Residential Construction Skills, Culinary Meat Selection and Cookery Certification, and Small Engine Technology. He also aids with those inmates requesting help with Medicaid.

Teresa Bell, a part time program specialist, assists inmates with obtaining Social Security cards, birth certificates, ID's, housing, probation transfer requests, etc.

Individuals who graduate from the ORTP have a recidivism rate of 25% compared to the national average of 66%. In FY24, 48 inmates graduated from the program.

The Offender Re-entry Transition Program (ORTP) continues to

provide both male and female inmates with the educational materials designed to guide them in their recovery from criminal and addictive thinking. Inmates can either volunteer for the program, or are court ordered and primarily have a substance abuse problem. They are assessed upon entry using an evidence based validated risk/needs assessment tool. Each inmate has their own individualized treatment plan prepared by their counselor.



PROGRAMS, CONT:



NRADC also offers a GED program (instructor Kirk Jordan, pictured left) as well as special education services to verified inmates under the age of 22 (instructor Sandra Himelright, pictured left).

Continuing from FY23, a Landscaping and Horticulture class was taught. Four inmates were successfully trained and earned the National Occupational Competency Testing Institute (NOCTI) certification in Landscaping and Horticulture through a partnership with Laurel Ridge Community College.

WORK RELEASE:



The Work Release program offers an opportunity for qualified inmates to work outside of the jail to pay court fines, child support, facility fees, outside expenses, and provide them with the means to integrate back into society upon release with employment. This program is the least restricted in the facility and inmates are thoroughly screened to be considered eligible to work. Participants must meet strict guidelines to be in the program and are held to a higher standard than those inmates in the general population.

Work release inmates are offered a wide variety of different industries to work in. Employment can range from the fast-food industry to construction, to temporary staffing agencies. Work release inmates can learn valuable skills that will assist them long after release.

A bike rack, pictured to the right, is used by inmates to store their bicycles they use as transportation to and from work. Work release inmates are also allowed to be picked up by authorized drivers.



Security



The Security Division consists of 4 security teams, the classification department, and the booking department. This division is the largest in the jail, with close to 100 staff members. Each security team has one Lieutenant, three Sergeants, and approx. 20 officers who oversee the operations of the facility. The division is led by Captain Michael Parker.

During this fiscal year, 34 new officers were hired. The Field Training Officers, or FTO's, did an outstanding job with training these new officers to ensure the facility's high standards and professionalism continue to be upheld. Strong leadership of the teams also plays a vital role in keeping positive morale and safety and security of the facility a priority.

In FY24, Officer Hartley received a Meritorious Award. This award recognizes an "exceptionally meritorious act while performing correctional or related staff duties". Officer Hartley was in a situation that could have been extremely dangerous, however due to his quick thinking and bravery, was able to subdue an inmate that was attempting to take his gun while on hospital duty, without utilizing deadly force and without harm to anyone else.

Specialized Training:

- Active Shooter
- Restraint chair
- High risk transports
- Cell extractions
- Shock gloves
- Taser training
- Red dot and firearms training

The "Special Operations and Training/Tactical Team" (SOTT) is led by Captain M. Parker. This specialized training team consists of 20 certified jail officers and supervisors. All members go through advanced physical fitness training, advanced firearm training, and are

certified in all the munitions used. Members are responsible for training their fellow team members. Since the creation of SOTT, uses of force, disturbances, and cell extractions have evolved due to the specialized training and skills these members have acquired.



Each security team faces different challenges daily. They are responsible for the safety and security of the facility, putting their own safety at risk at times. In FY24, there were 14 assaults on staff from the inmate population.

SECURITY, CONT.:

Team 1



Team 2



Team 3



Team 4



In FY24, the booking department (pictured left) processed 3,947 commitments. Each new incarceration undergoes a vigorous booking and screening intake process that can take up to several hours to complete. Each inmate is pat searched and then put through a body scanner (pictured to the right) to detect drugs or other dangerous materials. COVID testing and a medical screening are now a part of the booking process.



Support Services

This Division is under the command of Captain Heath Custer and has responsibility for all support functions, including Food Service, Inmate Workforce, Maintenance, Medical, Mental Health, Property, Records and Transportation. During FY24, the Superintendent moved Information Technology under the division of Support Services.

FOOD SERVICE:



The Food Service Department operates three full-service kitchens, run by the Food Service Manager, Dana Knave. She is assisted by (7) Food Service Assistants, who direct approximately 50 inmate workers in the preparation and serving of meals.

Due to inflation, food costs continued to rise. The total cost for the food budget was about \$1.4M.



The ServSafe Manager Class is still being offered to allow inmates to obtain a management certification in preparation for employment upon their release. To date, 207 IWF inmates have obtained their ServSafe Manager Certification.

- ❖ 695,426 meals served
- ❖ Average cost per meal \$1.66



INFORMATION TECHNOLOGY:

IT staff responded to approximately 960 work orders in FY24.

CSO Alain Bailey oversees the management, repair, and upgrading of the facility's Information Technology systems and is assisted by Ofc. Daniel Ashwood. This includes Offender

Management software, file storage, servers, and all other devices crucial to the facility's technology operations. In FY24, IT assisted Active Security with a complete security system overhaul, implementing modern, advanced equipment for the facility. The IT department manages approximately 355 tablets which are accessible to inmates. These tablets streamline the inmate request form process and enable remote visits and messaging with friends and family. Additionally, they provide opportunities for playing games, watching movies, listening to music, and accessing educational resources.



INMATE WORKFORCE:

One IWF worker re-painted all surfaces, bunks and walls at the Annex and used 75 gallons of paint!



In FY24, the Inmate Workforce (IWF) Program consisted of approximately 150 inmate workers who have the responsibility to work in various areas of the Jail. Some duties that the inmates perform are kitchen duty, laundry, janitorial, painting and maintenance. The IWF program allows the inmate to obtain skills to utilize once they are released and saves taxpayer funds by not hiring extra positions for those duties. Inmates who participate in the program can earn judicial good time that could reduce their sentence.



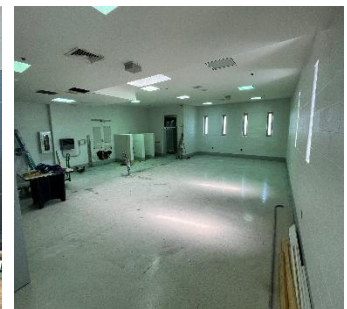
MAINTENANCE:

The Maintenance Department is under the direction of Mark Kinder, Maintenance Supervisor, and includes four Maintenance Technicians, with a combined total of 48 years' experience. The facility includes 4 buildings with over 195,000 square feet as well as the offsite Old Dominion Court Services building. Maintenance responded to 4,356 work-orders in FY24. Those work-orders include electrical, plumbing, appliances, structural, security devices, HVAC, emergency generators and various other requests.

The Maintenance department is responsible for planning, securing, and implementing projects that enhance NRADC operations.



During FY24, work began in one of the vacant Annex pods for a new staff lounge. The Maintenance department played an important role in the implementation of this project.



Completed projects in FY24:

- Reinstalled (24) upper bunks in Pod 2 with the help of CIWF.
- Installed pass-door between the medical and mental health department.
- Implemented the replacement of the Magistrate's heat pump.
- Oversaw the carpet installation in CCC Admin.

- Installed 5 Space Worx video booths.
- Implemented and oversaw the stainless-steel shower upgrade.
- Remodeled Investigator's office in ODCS.
- Procured dishwasher, tilt skillet and gas fryer for the MJ kitchen.

MEDICAL:



The Medical department is run by Director of Nursing, Allena Kovak, and Assistant Director of Nursing Angie Tanner. There is also a Medical Administrative Assistant and Correctional Nurses. The Medical department provides health care services to the inmate population. These services include medical, dental, and mental health care.

The department continued to struggle with maintaining full time correctional nurses, with an average of (4) vacancies throughout FY24, compared to an average of (3) vacancies in

FY23. Contract nurses were utilized to fill the vacancies so that proper medical care would be available 24/7, at a cost totaling over \$240k this fiscal year.

Anthem and pharmacy costs for the inmate population increased this year. Compared to FY23, NRADC spent \$233k more in FY24 for Anthem costs and \$150k more in pharmacy costs compared to FY23.

- 213 transfers to WMC emergency room.
- Completed 18,025 treatments for patients.
- Completed 7,062 doctor/dental clinics.
- 747 medical transfers to other facilities.

A pilot program that was initiated in FY23 continued in FY24 of sending Correctional Nurses to Jail Basic School. This program allows a Correctional Nurse to go unsupervised into the housing units while giving medication and doing blood sugar tests.

This program also allows the certified Correctional Nurse to receive hazardous duty pay when they retire, the same as a sworn correctional officer. The goal of this is to assist the Security division, as well as to retain and attract nurses.

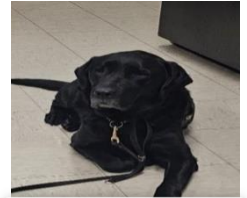
During this fiscal year, the medical department, along with the mental health department, embarked on a mission to institute a Medically Assisted Treatment (MAT) program at the jail. This is a holistic approach for the treatment of opioid use disorder (OUD) that uses both medication and counseling to treat opioid addiction. This program allows inmates who are currently on a MAT program in the community to continue this program while incarcerated.



MENTAL HEALTH:



This fiscal year, the Command Staff welcomed Dr. Christopher Sunday as the new Mental Health Director. Dr. Sunday is assisted by Stephanie Purdy, the Mental Health Consultant, and secretary, Lisa Phipps. This department is crucial in assisting inmates who have a mental illness and ensuring they receive the proper treatment and provides re-entry education to prevent recidivism and promote a self-sustaining lifestyle.



Eddie, Mental Health companion

- 810 contacts with new patients
- 1,945 follow up contacts
- 500 psychiatric contacts
- 180 mental health group classes
- 191 referrals for suicide assessment

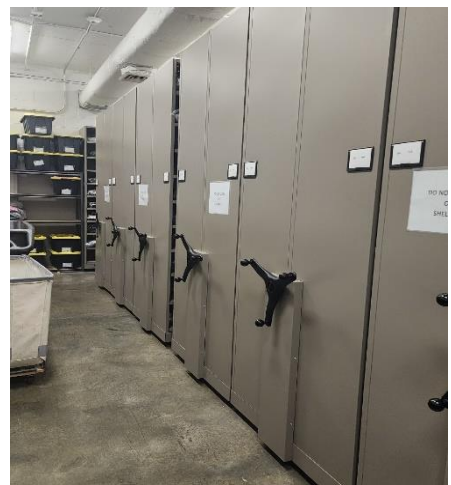
PROPERTY:



The Property Department is responsible for verifying, storing, and securing all inmate personal property. This department provides a safe, secure storage area for inmate's belongings while incarcerated.

The property department is also responsible for purchasing and procuring laundry/housekeeping items, nitrile/vinyl gloves, jumpsuits, and linens.

Approximately 23 new intakes are processed daily, in which property is verified, stored and secured.



- One gallon of laundry detergent is used daily.

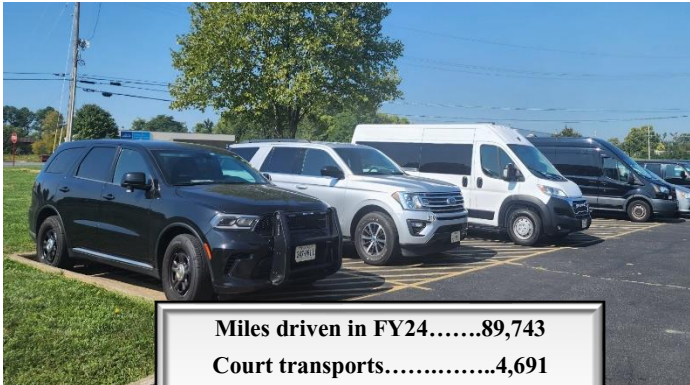
RECORDS:



The Records Department is supervised by Tabitha Taylor and consists of (4) Records Clerks. This department is responsible for maintaining the records of both current and previous inmates as well as processing all paperwork on each inmate that is incarcerated and released. In addition, they are responsible for computing and monitoring sentences, communicating with other agencies including the Department of Corrections, Probation and Parole, and various court systems to obtain needed information and to coordinate inmate court appearances.

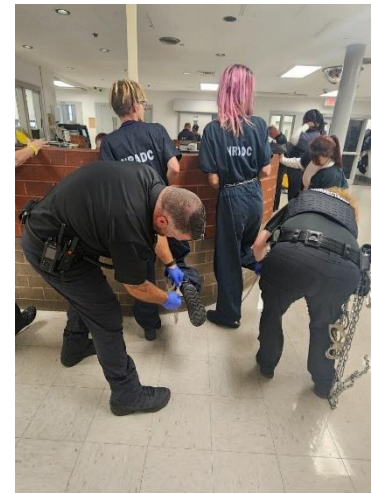
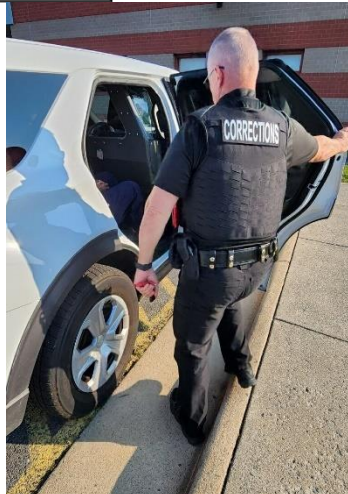
❖ Over 3,900 commitments and releases processed in FY24

TRANSPORTATION:



Miles driven in FY24.....89,743
Court transports.....4,691
Doctor/dental transport.....443

The Transportation Department consists of (6) officers and (4) part time officers. This department is responsible for providing safe and secure transportation of inmates to/from courts, Department of Corrections, doctor appointments, surgical procedures, dialysis treatments, state mental health hospitals and various errands for the Jail. They maintain a fleet of 16 vehicles, ensuring inspections and maintenance are completed.



DIVISION OF COURT SERVICES

The Division of Court Services falls under the direction of Major Tana Jones. This division includes Pretrial and Probation.

Kim Chmura is the Chief of Community Corrections, overseeing both Pretrial and Probation. Old Dominion Court Services (ODCS) maintains offices in Winchester, Front Royal, Woodstock, and Luray. These offices are provided by the localities in the hopes that it reduces transportation issues for their community members who are receiving services.



Pretrial is an integral part of the criminal justice system in that when used in the early stages of the criminal process, it can prevent unnecessary jail time before trial, resulting in less jail costs and not depriving the defendant of their liberty. Probation is valuable because it allows the offender to work in the community, have the support of family and friends while attending counseling sessions, holds the offender accountable by requiring mandatory check-ins, and taxpayer funds are lessened by reduced jail costs.

ODCS provides pretrial services to the counties of Clarke, Frederick, Page, Shenandoah, Warren, and the City of Winchester. ODCS works with not only NRADC, but also RSW Regional Jail and Page County Jail. At these 3 jails, there were 1,641 video bail hearings conducted with the benefit of a pretrial risk assessment. ODCS staff complete these risk assessments and provide the courts with additional information concerning the interviewed inmates. As a condition of bail, some defendants are required



to report to ODCS for pretrial supervision. Of the (925) active pretrial supervision placements, (618) completed supervision with pretrial services successfully.

Probation services are provided to the counties of Clarke, Frederick, Page, Shenandoah, Warren, and the City of Winchester. Probation referrals totaled 371 in FY24. Overall, 64% of probationers completed probation successfully. ODCS probationers performed 3,929 hours of community service in this fiscal year. ODCS continues to be involved with the Winchester/Frederick Behavioral Health Docket.

OLD DOMINION ALCOHOL SAFETY ACTION PROGRAM



The Old Dominion Alcohol Safety Action Program (ODASAP) falls under the supervision of Superintendent, Clay Corbin and Major Tana Jones. Jen McVeigh has been Director of the program since May 2022. Along with the Director, the program employs three case managers, two case manager assistants, a part-time secretary, and two part-time educational instructors. State-approved treatment providers deliver services for ODASAP clients who are classified as needing those services, per the Commission on ASAP operational guidelines.

The mission of this program is to improve highway safety by decreasing the incidence of driving under the influence of alcohol and other drugs, leading to the reduction of alcohol and drug related fatalities and crashes. Completing the Virginia Alcohol Safety Action Program (VASAP) is mandatory for all DUI convictions under Virginia State Code 18.2-271.1.

The program serves the counties of Clarke, Frederick, Page, Shenandoah, Warren, and the City of Winchester as well as voluntary enrollments, Out-of-State and In-State transfers from other programs.

The program monitors the following referrals: DWI/DUI, License Restoration Evaluation/Monitoring, Ignition Interlock/Remote Alcohol Monitoring, Intervention Interview, RADEP, Reckless Driving, Underage Possession of Alcohol/Marijuana and Community Service Hours associated with those offenses.

In FY24 the Program serviced 1,439 total referrals which was a 6.6% increase from FY23. In FY23 the Program serviced 1,350 total referrals which was a 5.7% increase from FY22 (1,277). Of those referrals, the most notable increase was in Ignition Interlock monitoring referrals. In FY22 the Program monitored 364 cases with an increase to 407 in FY23 (12%). In FY24 the total number increased to 630, which is a 55% increase from the year prior. An ignition interlock law changes in July 2020 (18.2-270.1C), extended the period of monitoring for certain offenders from 6 months with restrictions to 12 months with fewer restrictions. The law change, along with increased enforcement efforts by the agency and improved location availability for clients, has strongly influenced these numbers.

In FY22, the program collected \$328,650 of \$386,605 in billable services at a collection rate of 85%. In FY23, \$404,918 of \$437,426 was collected at a rate of 92.6%. In FY24, \$455,357 of \$500,301 at a rate of 91%. From FY22 to FY24, the program increased its billable services by 29% and the collected revenues from these services by 39%. The development of new programs, increased collection efforts, collaboration with courts and other agencies, improved location availability for clients, and streamlined processes has made a visible impact on the program success, effectiveness, and its long-term sustainability.

Northwestern Regional Adult Detention Center Staff Members (as of 6/30/24)
Superintendent, Clay Corbin - 23 years
Major Tana Jones - 25 years

Captains:	Correctional Officers, cont.:	Correctional Officers, cont.:	Civilians, cont.:
Daniel Cottrill – 22 years	Michael Burrola – 1 year	Michael Reedy – 12 years	Michael Fravel – 7 years
Heath Custer – 20 years	Robert Burroughs – 11 years	Eric Reid – 12 years	Harley Gates – 1 year
Michael Parker – 18 years	Michael Caison-Hood – 1 year	Oscar Reyes – 2 years	Karen Gray – 1 year
Lieutenants:	Mary Cole – 13 years	Adam Riggleman – 18 years	Anna-Claire Hart – 7 months
John DeRito – 20 years	Alan Crouse – 17 years	Katiria Rodriguez – 20 years	Rebecca Heidenthal – 3 years
Erica Heironimus – 11 years	Wesley Davis – 1 year	Brittany Romero – 12 years	Melody Hodgson – 24 years
Larry Mackey – 17 years	Jesse Dean – 2 years	Corey Sandy – 11 months	Thomas Horstman – 3 years
Jimmy McWilliams – 11 years	Ashley DeHart – 10 months	Evan Schmidt – 6 years	Steven Huffine – 6 years
Robert Shank – 22 years	Shane Delawder – 15 years	Christopher Schneider – 3 years	Wendi Ingram – 33 years
William Tabler – 21 years	Chancey Dill – 7 years	Ira Shaffer – 22 years	Christine Johnson – 3 years
Hunter Taylor – 12 years	Michael DiMaggio – 5 years	Collin Shifflett – 6 months	Brittany Jones – 2 years
Wade Taylor – 19 years	Amber Durham – 18 years	Samantha Shockey – 5 months	Mark Kinder – 14 years
Sergeants:	Thomas Eagan – 10 years	Charles Simpson – 20 years	Dana Knave – 24 years
Kim Benson – 11 years	Drew Eco – 11 months	Karen Sloat – 9 years	Allena Kovak – 13 years
Franklin Garris – 19 years	Brittany Epps – 11 months	Janet Smith – 1 year	Susan Magaw – 9 years
Thomas Gosnell – 18 years	Richard Fieo – 7 years	Allen Spangler – 16 years	Lisa Mansour – 2 months
Jason Harding – 17 years	Samuel Finley – 7 years	Troy Stephenson – 9 months	Jennifer McDonald – 23 years
Clinton Hutzler – 16 years	Sean Foddrell – 10 years	Virginia Steward – 17 years	Lynn McKinley – 21 years
Jason LeMarr – 23 years	Robert Fogle – 5 years	Tracy Stewart – 16 years	Todd Meyers – 7 years
Delilah Mays – 20 years	Julian Gallardo – 3 months	Coty Stinson – 3 years	Holly Minter – 4 years
Craig Miller – 17 years	Alfredo Garcia – 5 years	Matthew Stockheim – 6 years	Amber Morgan – 2 years
Jessica Mohr – 8 years	Kevon Gilkerson – 1 year	Nathan Stockheim – 3 years	Crysta Ojers – 1 year
Jason Mowery – 17 years	Maria Goodwin-Miller – 8 years	Ryan Strother – 11 years	Jenna Owens – 9 months
Robert Neff – 17 years	Jackie Growden – 12 years	Emi Tanabe – 19 years	Jo Passmore – 9 months
Bradley Pettitt – 12 years	Carl Hall – 1 year	Benjamin Walker – 2 years	Melissa Perry-Beloti – 9 years
Brennan Piotter – 7 years	Austin Hamrick – 1 year	Jennifer Wetzel – 11 months	Lisa Phipps – 2 years
Michelle See – 18 years	Logan Hartley – 1 year	Brandon Williams – 1 year	Debra Pisciotta – 4 months
Hakim Shakir – 7 years	Richard Haynes – 4 years	Hunter Williams – 5 years	Kelly Praizner – 1 year
Neal Steward – 19 years	Matthew Helsley – 17 years	Robert Wilson – 13 years	Stephanie Purdy – 16 years
Jeremiah Timbrook – 17 years	Preston Himelright – 1 year		Charlene Putprush – 9 years
George Twigg – 11 years	Matthew Hite – 1 year		Kathy Ritenour – 10 years
Dennis Wise – 7 years	George Hosby – 15 years		Christopher Robinson – 1 yr
Ryan Young – 12 years	Nathan Kibler – 1 year		Michelle Shank – 20 years
Correctional Officers:	Cody Landis – 9 years	Civilians:	Dawn Shores – 2 years
Duqell Allen – 1 month	Dylan Lockwood – 6 years	Danielle Abbott – 5 years	George Sloane – 1 year
Daniel Ashwood – 6 years	Jacqueline Longerbeam – 1 year	William Anderson – 23 years	Christopher Sunday – 8 mths
Gary Athey – 4 years	Devlin Mason – 2 months	Manda Ashworth – 18 years	Angie Tanner – 10 years
Matthew Avvenire – 8 months	David McDonald – 2 years	Alain Bailey – 4 years	Brenda Tavenner – 6 years
Laura Bain – 18 years	Jason McDonald – 1 year	Jeff Beard – 8 years	Tabitha Taylor – 28 years
Samantha Bain – 16 years	James McGeachy – 4 years	Bernie Boggess – 7 years	Emily Tenney – 5 years
Andrew Baker – 21 years	Debra McNeil – 16 years	Carolyn Bradfield – 10 years	Corenda Touvell – 1 year
Monimia Barker – 1 year	Tyler Mehilis – 1 year	Karie Bradford – 3 years	Cheryl Watson – 10 years
Kenneth Barrett – 13 years	Meredith Moberly – 4 years	Kim Chmura – 13 years	Robert Weiss – 3 years
Evan Barton – 5 years	Jonathon Morgan – 3 years	Staci Coffey – 15 years	Kim Wilson – 41 years
Joshua Bearer – 1 year	Todd Nolte – 3 years	George Coffman – 2 years	ASAP:
Jonathan Beckley – 8 years	Nnenna Onunaku – 9 months	Jill Cornwell – 6 years	Angela Foreman – 9 years
Samuel Bixler – 2 years	Kayla Perry – 8 months	Angella Crabtree – 1 year	Shelia Harden – 23 years
Colin Bordeaux – 10 months	Jeb Pingley – 3 years	Bruce Curry – 21 years	Jen McVeigh – 2 years
Roy Boyd – 1 year	Logan Priest – 1 year	Noelle Driver – 1 year	Bridget Mullins – 2 years
David Braithwaite – 1 year	Jeffrey Ramsey – 16 years	Tanyla Easterling – 2 years	Katey Seward – 11 months
Kaitlin Breon – 10 months	Jason Reece – 11 months	Teresa Elkins – 2 years	

TOTAL COMBINED YEARS OF SERVICE (INCL. RETIREMENTS) – 1,821 YEARS AND 6 MONTHS

Retirements:

George Asare 16 years

Peggy Fox 13 years

Daniel Fargent 10 years

Pauline Minton 24 years

James Sherman 20 years

Steve Sowers 22 years

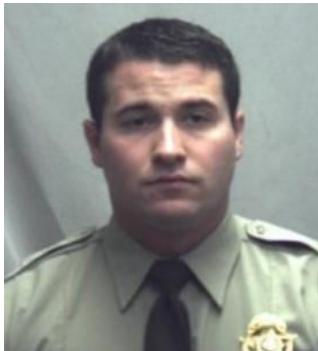
IN REMEMBRANCE OF OUR FALLEN FAMILY

When a sworn or civilian staff member is employed by Northwestern Regional Adult Detention Center, we do not gain an employee, we gain a new member to the family. Fiscal year 2024 was especially difficult with the passing of two of our beloved family members. Correctional Officer III Ben Michael and Correctional Officer III Ben Mace were valuable members of NRADC. We continue to feel the loss of their absence as both co-workers and friends to this day. We will never forget them and their contributions to enriching our lives.



MCO BEN MICHAEL

Ben was a Master Correctional Officer with 18 years of experience. Ben passed away on December 25, 2023. He served his community as well as those incarcerated with the utmost respect and professionalism. His long career is marked with distinction and honor. MCO Michael showed tremendous dedication, courage and loyalty during his career. Ben was loved by all and was known to always go out of his way to help a co-worker whether on duty or off duty. Ben represented the best in all of us.



COIII BEN MACE

Ben was a Correctional Officer III with 7 years of experience at NRADC. Ben passed away on April 4, 2024. Officer Mace was an excellent officer and an asset to our organization. Ben was a man of high intelligence, possessed a keen eye for observation, and dedicated to his profession as well as his teammates, all traits of any good correctional officer. Officer Mace was also known to bring levity to his teammates during a shift by playfully bantering with those around him.

Your work here is done gentlemen.

Virtus junxit mors non separabit – Those whom virtue unites, death will not separate.

Northwestern Regional Adult Detention Center Jail Board Members

Clarke County:



Chris Boies
Sheriff Travis Sumption
Doug Lawrence

Fauquier County:



Sheriff Jeremy Falls
Richard Gerhardt
Janelle Downes

Frederick County:



Jay Tibbs, Chairman
Robert Wells
Sheriff Lenny Millholland
Judith McCann-Slaughter
Josh Ludwig – Alternate

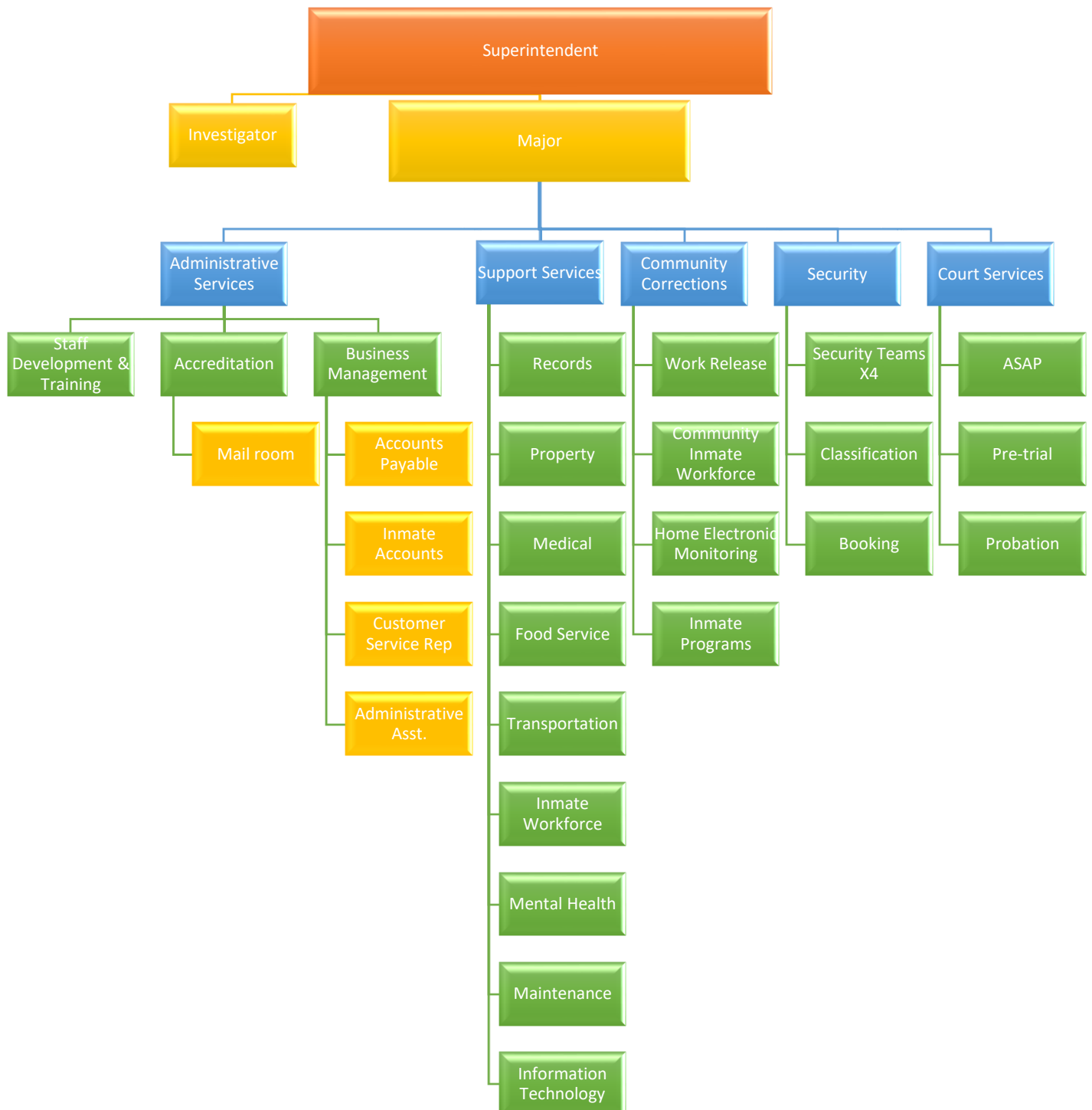
Winchester City:



Daniel Hoffman
John Hill
Vice Chair John Piper, Deputy City Manager of Public Safety
Sheriff William Sales
Mayor John Smith, Jr. – Alternate

Northwestern Regional Adult Detention Center

Organizational Structure



FY24 Accomplishments

- Completed security system upgrade.
- Implemented the MAT program.
- Created an Inside Programs Officer position.
- Implemented Peer-to-Peer program.
- Created a second investigator position.
- Completed the Special Operations Training Team (SOTT) ready room.
- Issued all sworn staff a weapon.
- Created unit to identify and tag more unknown gang members during classification.
- Developed and implemented a transgender housing policy.
- Replaced older, end of life hardware (monitors, user workstations).

Goals & Objectives

- Complete the upgrade to the Wi-Fi access points.
- Issue all sworn staff a protective vest.
- Work with the maintenance department to complete the structure of the mailroom cart to disperse all legal mail.
- Train more Field Training Officers (FTO's).
- Add 3-5 SOTT members for better training of the security teams and incident handling.
- Create a Main Control Civilian Tech.
- Create additional opportunities for staff to learn and expand their knowledge in the facility.
- Send SOTT members to specialized training such as level 2 Hostage Negotiation, grant writing and SWAT school.
- Review and update all facility policies and procedures to keep current with changes.
- Acquire a handheld device that scans mail for illicit materials.
- Investigate training programs for mailroom staff to develop skills in narcotics detection.
- Attend CISM training for the Peer-to-Peer support team to become certified.



Credits

Annual Report Committee:

Superintendent Clay Corbin

Major Tana Jones

Captain Heath Custer

Captain Michael Parker

Captain Daniel Cottrill

Chief Budget Mgr. Lynn McKinley

Editor:

Lynn McKinley