

NORTHWESTERN REGIONAL JAIL AUTHORITY
Minutes
Meeting of Members
June 5, 2012

The Regional Jail Authority meeting was called to order at the Community Corrections Center, 147 Fort Collier Road, Winchester, Virginia 22603 at 10:00 a.m.

PRESENT:

Frederick County

John R. Riley, Jr.
Charles DeHaven
Sheriff Robert Williamson

City of Winchester

Mayor Elizabeth Minor
Sheriff Lenny Millholland
Art Major

Clarke County

James Wyatt
Barbara Byrd

Fauquier County

Sheriff Charlie Ray Fox, Jr.
Chester Stribling
Katherine Heritage

ABSENT:

Bill M. Ewing
Chief Kevin Sanzenbacher
David L. Ash
Sheriff Anthony Roper

STAFF PRESENT:

Bruce Conover, Superintendent
Capt Kathy Sasser
Lynn Dougherty
CSO Gene Boyce
Capt Werdebaugh
Capt Pitts
Kim Wilson

VISITORS:

Mary Blowe
Melissa Boughton, Winchester Star

I. CALL TO ORDER

Mr. Riley called the meeting to order at 10:00 a.m.

II. APPROVAL OF AGENDA

Mr. Riley offered the following addition: Resolution, which will be presented at a later date. A motion was made by Mr. DeHaven to approve the addition. Mr. Major seconded the motion. The Authority unanimously approved.

A motion was made by Ms. Heritage to approve the Resolution. Sheriff Millholland seconded the motion. The Authority unanimously approved.

III. APPROVAL OF THE MINUTES FROM MAY 2012

Mr. Riley solicited a motion to approve the minutes from the May 3, 2012 meeting. A motion was made by Sheriff Williamson to approve the minutes as amended. The motion was seconded by Sheriff Millholland. The Authority unanimously approved.

IV. ADOPTION OF REVISED BUDGET

As background, Mr. Conover explained that at its March 2012 meeting the Jail Authority adopted a FY13 budget that calculated the VRS contribution at 16.39%. That budget was developed prior to the General Assembly convening and that the VRS contribution was calculated at the rate applied was the VRS- certified rate of 16.39%. At that time there was no requirement for an employee contribution and the rate consisted of a 2.59% increase over that used in FY12.

Mr. Conover continued by noting that in April, prior to the Authority's April meeting, the staff received notification from Frederick County to recalculate the VRS contribution to include a 5% VRS contribution by each employee; an employer contribution of 8.8%; and a 6% salary increase for each employee. Mr. Conover explained that those planning factors were used to develop the revised budget adopted at the April Jail Authority meeting. He also noted that the budget at that time included the addition of four Officers and a nurse not included in the March proposal.

The Superintendent went on to explain that on May 22, 2012, the Frederick County Finance Department advised the Jail staff that the Frederick County Board of Supervisors would adopt a resolution at their next meeting increasing the employer VRS contribution to 11.39%, the VRS-certified rate. He noted that that increase in the VRS contribution increases the Jail's budget by \$250,358 and presented the charts below representing both the history and locality impact of the revised budgets.

FINANCIAL IMPACT

Month	Summary	Personnel Cost	Total Budget
March 2012	16.39% Employer VRS w/out Additional Staff	\$12,224,611	\$17,167,668
April 2012	5% Employee – 8.8% Employer – 6% Salary Increase + 5 Additional Staff	\$12,355,257	\$17,314,421
June 2012	5% Employee – 11.39% Employer – 6% Salary Increase + Additional Staff	\$12,572,795	\$17,564,779

**Total Budget Amounts Include Operating Reserve Increases

LOCALITY SHARE IMPACTS

	% Share	April Approved Share	June Recommended Share	Increase
Clarke	4.91%	\$452,845	\$465,137	\$12,292
Frederick	44.33%	\$4,088,514	\$4,199,498	\$110,984
Winchester	36.67%	\$3,382,041	\$3,473,847	\$91,806
Fauquier	14.09%	\$1,299,507	\$1,334,783	\$35,276
		\$9,222,906	\$9,473,264	\$250,358

Mr. Conover requested that the Regional Jail Authority adopt the revised Jail Budget increase the Employer VRS Contribution to 11.39%

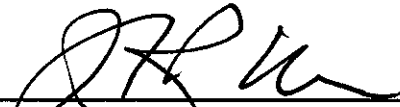
Ms. Minor at this time advised that Winchester City had already published their budget and that they did not have the funds allocated to accommodate the increase. Mr. Riley explained that it was an issue for Frederick County as well and in part necessitated them to revise their budget as well. Mr. DeHaven also noted the difficulty the action created. Ms. Minor asked if there was an alternative. Mr. Riley advised that there was none.

There being no further business, Mr. DeHaven made a motion to approve the request. The motion was seconded by Mr. Major. The Authority unanimously approved.

VI. ADJOURN

The meeting was adjourned at 10:10 a.m.

Respectfully Submitted,



John R. Riley, Jr., Chairman
Regional Jail Authority